

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
BOARD OF TRUSTEE MEETING**

**DATE:** January 9, 2014  
**TIME:** 2:00 P.M.  
**PLACE:** 31-705 Da Vall Drive, Cathedral City, CA 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL** Present: Jan Pye, Chair  
George Stettler, Treasurer  
John Lea, Secretary  
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager

Motion was made by Trustee Stettler, seconded by Trustee Lea to excuse Trustee Pepper who had informed District Manager Jurasky of his inability to attend the January 9, 2014 meeting due a work commitment. Motion carried, vote 4-0.

Excused: Lenny Pepper, Vice Chair

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Trustee Pye, Chair requested that Agenda item 6a be moved to follow item 4. Motion was made by Trustee Stettler, seconded by Trustee Lea to approve the Agenda with item 6a following item 4. Motion carried, vote 4-0.

6. **ADMINISTRATIVE CALENDAR** a. **PSCD Service Scheduling Time – Rabbi Glenn Ettman, Temple Sinai**  
Rabbi Ettman shared his views and comments with the Board regarding him not agreeing with the District's current time schedule for graveside services. Following his comments Trustee Pye, Chair informed him that no decision would be made regarding his views and comments until they can be addressed by the full Board at a regular board meeting. She stated that he would be advised after a decision had been made, and thereafter if he desired he could address the full Board following their decision. The Board thanked Rabbi Ettman for taking his time to share his views and comments with them.

5. **CONSENT CALENDAR** Motion was made by Trustee Stettler, seconded by Trustee Lea to approve the Consent Calendar as presented. Motion carried, roll call 4-0.

**Urgency Item: Casket Lowering Device Malfunction – Refund Partial Open/Close Fee for R. Wells Service**  
District Manager Jurasky reported on the details of the lowering device malfunction. Trustee Pye requested that this be added as an "Urgency Item" to the Administrative Calendar as item 6c. Following a discussion motion was made by Trustee Stettler, seconded by Trustee Lea to approve adding as an urgency item. Motion carried, vote 4-0.

6. **ADMINISTRATIVE CALENDAR - continued**

b. **CAPC Annual Conference March 20-22, 2014 in Oxnard CA** Motion was made by Trustee Stettler, seconded by Trustee Lea to approve Trustees, District Manager and selected Staff attending the CAPC Annual Conference on March 20-22, 2014 in Oxnard, CA. Motion is to include all necessary expenses. Motion carried, roll call 4-0.

Trustee Pye stated she will be attending, however she would be arriving late Thursday evening. Trustee Lea stated that he will be on vacation during that time.

**6. ADMINISTRATIVE CALENDAR - continued**

**c. Urgency Item: Casket Lowering Device Malfunction – Refund Partial Open/Close Fee for R. Wells Service**  
District Manager Jurasky explained what happened when the lowering device malfunctioned and why she wanted to refund the partial open/close fee. Following a discussion motion was made by Trustee Lea, seconded by Trustee Alcumbrac to approve the refund in the amount of \$975.00. Motion carried, roll call 4-0.

**7. LEGISLATIVE - None**

**8. BOARD DEVELOPMENT a. What You Should Know as a Special District Board Member and Why**  
Trustee Pye stated that she had read the article and found it interesting. She also said that it reminded her of the need for a mid-year budget review. Trustee Stettler, Treasurer and District Manager Jurasky will schedule a date and time to perform the mid-year budget review and report to the Board at the next regular board meeting.

**9. PUBLIC HEARING CALENDAR - None**

**10. REPORTS a. Trustee Report** Trustees Stettler reported on the District's investments and his meeting with Neal Wilson the District's investment advisor.

Neal Wilson, National Planning, Inc. gave an expanded report on the District's investments and said that he wants to keep the Board updated more frequently than quarterly. He stated that he would like to attend the board meetings on a monthly basis. He also stated that in light of the current market he will be waiving his fees for the rest of the year.

Following a discussion the Board thanked Neal for his report, his ongoing commitment to safe guarding the District's investments and for the fees waiver.

**b. Manager Report** - District Manager Jurasky informed the Board of the PSCD Day of the Dead celebration article that was published in the California Special District November/December 2013 news publication.

**11. FUTURE AGENDA ITEMS a. Discussion in 2014/2015 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

**b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

**c. Strategic Planning Study Session** No action taken

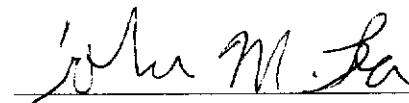
**d. Review Investment Policy of the Palm Springs Cemetery District** No action taken

**12. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE – None**

**13. CLOSED SESSION ANNOUNCEMENTS – None**

**14. ADJOURNMENT** Meeting was adjourned by Trustee Pye at 2:59 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, February 13, 2014.

DATE: 2-13-14

  
\_\_\_\_\_  
John M. Lea, Secretary